

## Directions for Completing the Victim of Bullying, Harassment, Or Intimidation Form

Each day, an undetermined number of students stay home from school because they are afraid of and/or tired of being bullied and feeling harassed or intimidated. Schools and school systems are working to provide an environment for students where they can feel safe and learning can take place.

The *Victim of Bullying, Harassment, or Intimidation* form has been developed to provide a vehicle by which acts of bullying, harassment, or intimidation can be reported to the student's school. This form may be filled out by a student, the parent or guardian of a student, close adult relative of the student, or a school staff member.

A definition of bullying, harassment, and intimidation is given to guide students, parents, and school staff members when completing this form.

A student is **bullied** when he or she is exposed to intentional negative actions on the part of one or more students, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected. Bullying often occurs repeatedly and over time.

A student is **harassed** when he or she perceives or actually experiences discomfort with identity issues in regard to race, color, national origin, gender, disability, sexual orientation, religion, or other identifying characteristics, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected.

A student is **intimidated** when he or she is subjected to intentional action that seriously threatens and induces a sense of fear and/or inferiority, and whose ability to participate in or benefit from the school's educational programs or activities is adversely affected.

If your child has felt bullied, harassed, or intimidated, complete this form in its entirety and return the form to the person designated by the school. The alleged acts of bullying, harassment, or intimidation reported on this form will be investigated by the **school designee**.

You may learn more about how the Maryland State Department of Education is addressing bullying by visiting the web site at [http://www.marylandpublicschools.org/MSDE/divisions/studentschoolsvcs/student\\_services\\_alt/](http://www.marylandpublicschools.org/MSDE/divisions/studentschoolsvcs/student_services_alt/) or calling Dominic Romano at (410) 767-0301 or email [dromano@msde.state.md.us](mailto:dromano@msde.state.md.us).